

## FAIR OAKS PRESBYTERIAN CHURCH

### USE POLICY FOR INDOOR AND OUTDOOR SPACE

Effective date: May 26, 2021

Fair Oaks seeks to extend hospitality and love to the most vulnerable among us via both indoor building and outdoor property use. We prioritize safety while we consider what is possible. Should public health authorities recommend stricter guidelines, we will adopt those; should public health authorities adopt broader guidelines, we will update this policy after review by the Session.

These requirements are in addition to FOPC's current Building Use and Safe Practices policies. Individuals who wish to reserve space within the church building must comply with these policies and also complete the Building Use Request Form. Policies and form are linked below.

- [FOPC Building Use Policy](#)
- [FOPC Building Use Request Form](#)
- [FOPC Safe Practices Policy](#)

In accordance with current Oak Park orders found here, [https://www.oak-park.us/sites/default/files/health/emergency-documents/bridge\\_phase\\_mitgation\\_order\\_05-14-21.pdf](https://www.oak-park.us/sites/default/files/health/emergency-documents/bridge_phase_mitgation_order_05-14-21.pdf), the following guidelines apply:

1. Indoor gatherings must not exceed 60% of the room capacity and allow for 6 feet distancing. In keeping with this directive, Session has approved the following capacity limits:
  - Sanctuary: 80 individuals.
  - Fellowship Hall: 60 individuals
  - Parlor: 8 individuals
  - Music Room: 10 individuals
2. Session has approved a capacity limit of 75 individuals for FOPC outdoor space.
3. All attendees must maintain strict social distancing (6 feet or more). Members of the same household may be seated together but should maintain at least 6 feet apart from other households. The host is responsible for maintaining this distance between participants at all times. Consider roping off pews if in sanctuary or placing tables/chairs appropriately spaced if using fellowship hall.
4. A mask or cloth face covering must be worn while inside at FOPC and outside on FOPC grounds.
5. All attendees must comply with all posted signage with respect to social distancing, wearing of a face covering, hand washing, etc.
6. Hand sanitizer and disposable face coverings will be made available for guest use for those who do not have access to them.
7. If ANY of the following applies, individuals should stay at home and NOT come to FOPC:
  - Is not willing to or cannot wear a face covering;
  - Have recently tested positive for COVID-19<sup>1</sup>

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<sup>1</sup> According to the CDC, those who test positive for COVID-19 can be around others AFTER:

- 24 hours with no fever and symptoms improved; and

- Have come into close contact with someone with COVID-19 within the last 14 days;
  - Awaiting COVID-19 test results; or
  - Feel ill or have symptoms consistent with COVID-19. **Attendees should use self-checker found here and take their temperature prior to leaving home:**  
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
8. Attendees must follow the travel order issued by Cook County Department of Public Health. States included will be updated every other Tuesday and in effect the following Friday:  
<https://cookcountypublichealth.org/communicable-diseases/covid-19/covid-19-travel-guidance/>
  9. A list of attendees and contact information should be provided to the church office ([office@fairoakspres.org](mailto:office@fairoakspres.org)) should it become necessary for contact tracing. Individuals who test positive after the event should report to Ben or Hailey. Ben or Hailey can consult w/Cheryl Hover to see if notifications are necessary. No names will be shared.
  10. Reservations must be made by email to the church office ([office@fairoakspres.org](mailto:office@fairoakspres.org)). Reservations will be taken on a first come, first served basis.
  11. All gatherings must be hosted by a Fair Oaks congregant over the age of 18. The host is responsible for disposing of all trash and assuring that no items are left on site.
  12. If the event is an external party, they will be responsible for any cleaning charges. If an FOPC committee, the committee chair is responsible for wiping down door handles, tables, etc. with disinfecting wipes.
  13. The host/attendees must refrain from offering food or drink so that masks may be worn at all times.
  14. Windows should be opened for increased ventilation in rooms, if possible.
  15. The IL Department of Public Health recommends that groups not engage in certain higher risk activities (singing, group recitation, etc). The Fair Oaks congregant hosting the gathering should familiarize themselves with these guidelines and encourage groups to follow them: see <http://dph.illinois.gov/covid19/community-guidance/places-worship-guidance>

We trust that the gatherings that will be facilitated through this policy will demonstrate our care and concern for the health and safety of all during this time.

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- 10 days since symptoms first appeared.

Source: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html>